

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Response:

The college has its Maintenance Policy which was implemented in 2015. (<http://www.collegeholkar.org>)

The college has a lush green campus spread in 34 acres of land. For academic activities the college has a number of buildings like the historical Red Building, Yashwant Hall, Main Office Block, Academic Block, Library, The Examination Department, Various Life Sciences Departments, Boys Hostel and Staff Quarters. The buildings are constructed with state-of-the-art technologies, which consist of energy efficient, water conserving and sustainable building materials. All the buildings are well connected through well maintained roads. The College has huge sports grounds where the sports and physical activities are carried out.

The college has a dedicated engineering section maintained by PWD. The department looks after the periodic maintenance of the buildings, the roads, excessive rainwater and grey-water drainage. The engineering department maintains the buildings by painting them at regular intervals apart from civil repairs and other maintenance as per the necessity or on request.

There are 14 science departments with well equipped laboratories, computers, other useful gadgets and ICT facilities. There is a separate research wing in the college where researchers and scholars can work independently.

Adequate provision in the budget is made by the Janabhagidari Samiti and the State Government to conduct the above activities smoothly

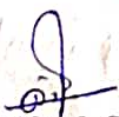
The college has a fully automated main library with approximate 92 thousand text and reference books. The departments have their separate departmental libraries also.

The regular monitoring and maintenance of these academic facilities is undertaken by the respective departments through dedicated AMCs and all up-gradation and repair works is done by the department internally. In addition, PWD undertakes periodic survey of the various infrastructures on the campus and takes proactive steps to ensure high standards of maintenance.

The sports facilities on the campus are actively managed by the Sports department, which is headed by two sports officer and their supportive staff. The computers and the networking on the campus are maintained through dedicated AMCs. Computer department and IT cell is also responsible for the maintenance of entire digital physical infrastructure in the campus.

College gardens are maintained by gardeners under the supervision of Garden Committee and Botany department. The college has deputed watchmen and a third Party Security Agency that works under the supervision of the college administration. They are in charge of the security for the institution.

Annual stock checking of furniture, lab equipment, ICT facilities is done internally by the departments. The department makes committee to write off the equipments, books etc. The report is submitted to the administration by the head of department. There are sweepers and a outsourced housekeeping team to look after the cleanliness and hygiene in the college.



IQAC Coordinator
Coordinator (IQAC)

Govt. Holkar (Model, Autonomous)
Science College, INDORE

2018-19



Principal
PRINCIPAL
Govt. Model Autonomous
Holkar Science College,
Indore (M.P.)